

## Step-by-Step Online Registration Instructions for Evergreen Forum

Fall 2022 courses are offered in-person, virtually, or hybrid

Registration opens at 9:30 a.m. on Tuesday, August 23

Technology assistance is available. To request assistance, email [tech@princetonsenior.org](mailto:tech@princetonsenior.org).

1. Decide which class you want to take.
  - Course descriptions are available on our website at [princetonsenior.org](http://princetonsenior.org) or in our electronic printable Evergreen Forum brochure. There is no paper brochure.
  - You may sign up for **ONE** course.
  
2. Have your payment and emergency contact information ready to go.
  - Pay online with your credit card.
  - You will need to enter the name and phone number of an emergency contact.
  
3. Cost should never be a barrier to learning! Senior Scholarships are available. To apply, please fill out a confidential Senior Scholarship request form available on our website or by going to <https://princetonsenior.wufoo.com/forms/senior-scholarship-request-form>
  
4. On registration day, go to [princetonsenior.org](http://princetonsenior.org)
  - Click on “Evergreen Forum” in the green column under “Programs.”
  - Click on “Register for Courses,” on the left.
  - Click on the course you wish to take and fill out requested information or you may signup using the registration link that will be emailed to you when registration opens (you must subscribe to PSRC communications to receive this email).
  
5. All participants may register for **ONE** Evergreen Forum Course from August 23-September 5.
  - **Beginning September 6— registration opens for AS MANY COURSES AS YOU LIKE.**
  
6. If a class is full, registrants are encouraged to put their name on the online waitlist.
  
7. Remember that you are not enrolled in the course until you have made payment.
  - Once you pay, you will receive a receipt by email.
  - At least one week before your class begins, you will receive an email with class information and the course Dropbox and Zoom links (if applicable).
  
9. We look forward to seeing you this fall!